



**MEETING OF THE BOARD OF DIRECTORS OF HEALTHY START  
ACADEMY**

**Healthy Start Academy, 807 West Chapel Hill Street  
Durham, North Carolina 27701  
Meeting, Thursday, August 8, 2019 5:00 p.m.**

**Board Minutes**

**Attendance:** Elizabeth Morey, Gwendolyn Wicker, Richard Ford, April Twine, Beatrice Chestnutt, Cary Cain, Preston Edwards, Alex Quigley, Aronda Hill, Gerald McNair

**Board Members Present:** Elizabeth Morey, Gwendolyn Wicker, Richard Ford, April Twine, Beatrice Chestnutt, Cary Cain, Preston Edwards, Gerald McNair

**Board Members Absent:** Roger Allison, Michael Page

**Call to Order**

The Healthy Start Academy Board of Directors meeting was called to order at 5:07 p.m. with Ms. Elizabeth Morey presiding.

**Pledge**

The Pledge of Allegiance was rendered.

**Privilege of the Floor**

No one requested Privilege of the Floor.

**Approval of Agenda**

**Vote**

Ms. Gwendolyn Wicker moved to approve the agenda as provided.  
Mr. Preston Edwards seconded.

Passed with unanimous approval.

## **Approval of Board Minutes**

### **Vote:**

Ms. Gwendolyn Wicker moved to approve the Board Minutes as provided.  
Mr. Preston Edwards seconded.

Passed with unanimous approval.

## **REPORTS**

### **Financial Report**

Ms. Kathy Davies was not able to make the meeting. The Board members were supplied copies of the latest State and Federal budget for the 2019-2020 school year.

Ms. Kathy Davies did send out the final budget for the 2018-2019 school year. According to that budget the school is still over budget by \$150,000.00. This is due to all the new educational material that were purchased for the 2018-2019 school year. The school also had a large deficit in the Federal School Lunch program, which could be due to several factors:

- Late reimbursements from the Federal School Lunch Program;
- Credits due from the lunch vendor that have not been received;
- Accurate lunch counts.

The Board was given a copy of the Chicken Hut Credit Adjustments Worksheet.

- \$29,329.04 amount to be transferred to zero Fund 5 balance
- \$24,467.86 amount transferred at the end of the 2017-2018 school year

The school has over \$1,000,000.00 surplus in the bank that has not been allocated. The Board made sure that the Principal is aware of the budget issue and will make every effort to keep spending in check for the 2019-2020 school year.

The budget for the 2018-2019 school year is based on 405 students, 42 EC students, and 24 LEP students.

Mr. Alex Quigley will work on making sure the all Federal grants are completed and approved.

The budget for the 2019-2020 school year was based on an ADM of 451, EC count of 48, and LEP count of 50.

Currently, the State Legislature has not been able to override the Governor's' veto of the state budget and the school is working with last year's budget numbers.

**Vote:**

Mr. Preston Edwards moved to approve the current budget.  
Mr. Richard Ford seconded.

Passed with unanimous approval.

**Principal's Report**

Mr. Alex Quigley went over the Healthy Start Academy Principal's Report to the Board of Directors including the following:

2019-2020 Student Withdrawal List

2019-2020 Student Withdrawal Report (NO SHOWS)

2019-2020 Whom do we serve data sheet

Enrollment

Update on Leadership Team Retreat

Staff Orientation

Daily Schedule

Orientation Schedule

Class Rosters

**Vote:**

Mr. Cary Cain moved to approve the principals report as provided.  
Mr. Richard Ford seconded.

Passed with unanimous approval.

**Student Achievement/Renewal/Performance Framework**

Mr. Alex Quigley is working on the school's:

**Primary Goals:**

1. Exceed Growth with a minimum 5.0 Growth Index Score
2. Increase Overall GLP to 50%
3. 80% of students in grades K-2 meet their mClass EOY Benchmarks

**Secondary Goals:**

1. 20 ADM of 425
2. 90% Retention Rate

Mr. Quigley presented the data from the EOG reading test. It should be noted that this is raw data and is not to be released to the public. We will not have math scores until later in the 2019-2020 school year.

**A few items to note:**

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- 1) We don't have math scores, and last year our math scores were below our reading scores, which means that if that holds true, we would see our composite drop somewhat;
- 2) No re-test in math results in a likelihood that scores will go down as well because we don't get the benefit of re-testing;
- 3) If we look at a year-over-year comparison to the same tests that we took last year, we grew by a total of 7 points overall compared to last year and 4.45% points in reading;
- 4) Reading growth is greater this year than last year;
- 5) 3rd Grade increase is significant and bodes well for the implementation of new curriculum;
- 6) Looking at our overall composite, if we take out math from last year, and only compare reading and science, we are up 4.5 composite points over last year;
- 7) If math doesn't pull us below 40% proficiency, our composite will have grown 12 points in two years, more than double what we grew over the previous 4 years since common core;
- 8) We have the potential to be above 40% proficiency for the first time;
- 9) Mr. Quigley doesn't expect, even if we have high-growth, that we will be above the 55% SRC Grade to earn a "C."

**PTO Report**

The PTO had no report.

## **OLD BUSINESS**

### **State School Board/Office of Charter Schools Meetings**

Ms. Elizabeth Morey continues to attend the State School Board meetings and Charter School Advisory Board meetings. If you would like to attend the meetings but are unable to do so in person, the meetings are now posted on YouTube. Just search for North Carolina State School Board meeting or North Carolina Charter School Advisory Board meeting and start the recording.

### **Meeting with Durham Charter Collaborative (DCC)**

Ms. Elizabeth Morey will keep the Board informed on the Durham Charter Collaborative meeting schedule. Will start meeting again in October 1, 2019.

### **NC Charter School Association Conference**

Many Board members were able to attend the NC Charter School Conference this year.

Ms. Beatrice Chestnutt  
Ms. Gwendolyn Wicker  
Ms. Elizabeth Morey  
Mr. Cary Cain  
Mr. Preston Edwards  
Mr. Gerald McNair

## **NEW BUSINESS**

### **1. Approve New Roof Contractor**

The Board was given the quotes on replacing the flat roof that covers most of the facility for Healthy Start Academy. The quote from Budd Piper Roofing, a local Durham company, was selected for the job. Ms. Elizabeth Morey will be contacting the school's insurance company since the current roof is showing signs of wind damage. The wind damage most likely occurred from the last hurricane, and the cost of the new roof may be covered by our insurance.

### **2. New Staff (closed Session)**

No new staff members

### **3. Immigration Staff Policy**

The school's attorney has given the board a policy to consider since we are hiring several teachers that need a H-1B Visa. The visa process has become an expensive line item and drain on the school's budget. This policy would help the school see a return on this investment. The school currently has 7 staff members that have a H-1B Visa and 2 with Green Cards.

**4. Approve Purchase of 2 Used Buses**

Due to the increase in enrollment, we will need to purchase 2 additional buses and add additional bus routes.

**5. Approve Summer Hirers**

Approve the hiring of summer staff that are related to permanent staff member:

- Bobby Hill, son of Aronda Hill
- Paresa Brown, daughter of Beatriz Gaxiola Brown
- Makayla Reams, daughter of Maureen Scarlett Bailey

**6. Approve Duke Energy Lighting Plan**

Duke Energy Small Business Energy Saver Program Energy Efficiency Proposal was submitted to the school. It would save the school \$31,408.02 over 5 years. The total cost for the conversion to all LED lighting is \$29,842.61. The project incentive is \$15,915.89, which leaves the school with a bill for \$13,926.72.

**7. Approve New Windows for Auditorium**

The Aluminum Company of North Carolina has submitted a quote to replace the large windows in the auditorium. The cost is \$5,375.00 per window and we have 10 of them. The total cost for this project is \$53,750.00. Since the school is using the auditorium daily and the current windows are only single pane and in need of painting (both inside and out). The most cost-effective plan is to have the windows replaced with new double pane windows that are aluminum and will never need painting.

**CLOSED SESSION**

None

**VOTES:**

Ms. Beatrice Chestnutt moved to approve:

- Contract for Budd Piper Roofing
- Purchase of 2 Used Buses
- Summer Hires
- Duke Energy Lighting Plan
- Contract for Aluminum Company of North Carolina for New Windows
- Immigration Staff Policy

Mr. Cary Cain seconded.

Passed with approval. Ms. Gwendolyn Wicker voted no on the Immigration Staff Policy.

**ANNOUNCEMENT**

None

**ADJOURNMENT**

**VOTE:**

Mr. Preston Edwards moved to adjourn the meeting.  
Mr. Cary Cain seconded the motion.

Passed with unanimous approval.

Ms. Elizabeth Morey adjourned the meeting at 6:20 p.m.