



MEETING OF THE BOARD OF DIRECTORS OF HEALTHY START ACADEMY
Healthy Start Academy, 807 West Chapel Hill Street
Durham, North Carolina 27701

| Day of Meeting | Date of Meeting | Time of Meeting | In-Person/ZOOM/Conference Call |
|----------------|-----------------|-----------------|--------------------------------|
| Saturday | 02/13/2021 | 9:00 AM | In-Person |

Board Minutes

Board Members Present:

Liz Morey
Gwen Wicker
Beatrice Chestnutt
Gerald McNair
John DeBerry
Preston Edwards
April Twine
Cary Cain
Richard Ford

Staff Members/Others Present:

Alex Quigley, Principal
Aronda Hill, Director of Operations
Steve Hubrich, CEO Hubrich Construction
Paul Jansin (via ZOOM), Managing Director, Specialized Public Finance, Inc.
Kathy Davies, Acadia NorthStar
Phil Adkins, School Attorney

Board Members Absent:

Michael Page



Call to Order

The meeting was called to order at:

| | |
|--------------|----------------|
| Time: | 9:03 AM |
|--------------|----------------|

Pledge

The Pledge of Allegiance was rendered.

Privilege of the Floor

Summary:
None present

Approval of Agenda

Motion:
To approve the agenda

Motioned by:
Mr. Edwards

Second:
Ms. Wicker

Vote:
Unanimously passed

Non-Retreat Business

Bus Contract

Summary:
Ms. Morey presented the contract for Elite Transportation to provide school bus transportation for the school. The contract covers the remainder of the 2020-2021 (June 30, 2021). Ms. Morey informed the board that the contract allows for services both in-person and remote.

Motion:
To approve the Elite Transportation contract through the end of the 20-21 school year (June 30, 2021)

Motioned by:
Mr. McNair

Second:
Ms. Twine

Vote:
Unanimously passed



Beginning Teachers Support Program

Summary:

Mr. Quigley presented the Beginning Teachers Support Program to the board and explained its purpose. He explained that the BTSP was a requirement of the state and board vote is needed.

Motion:

To approve the written BTSP plan.

Motioned by:

Mr. McNair

Seconded:

Mr. Edwards

Vote:

Unanimously passed

In-Person Learning Plan

Summary:

Mr. Quigley informed the board that in the event the state requires schools to reopen he would like to align with the decision of Durham Public Schools. He would like to maintain the current plan of action and has no further recommendation at this time. Should the state require schools to reopen, at that time, the board would need to have a call meeting to make a decision. The board discussed vaccinations of teachers, safety protocols, contact tracing, and hallway transitions. If a decision needed to be made today, it is Mr. Quigley's recommendation that the board would approve the plan to return to school after Spring Break. This discussion was tabled until such a time that a decision needs to be made.

Retreat Focus- Growth Plan Presentation

Summary:

Mr. Quigley thanked the board for their presence and overviewed his presentation. Mr. Quigley highlighted the strengths of Healthy Start including school student and teacher attrition, academic achievement and the payoff of the school's mortgage. Mr. Quigley encouraged the board to ask questions of him and the special guests. Special guests include: Mr. Steve Hubrich, CEO Hubrich Construction and Paul Jasin, Managing Director, Specialized.

Mr. Quigley then presented his 10-year growth plan for Healthy Start Academy. Mr. Quigley informed the board of the rationale for growing citing needs and choice, current facility issues, and staffing, and timing. Mr. Quigley also addressed potential choices for growth.

Presentation by Steve Hubrich, CEO Hubrich Construction (School Construction Expert)

Presentation by Paul Jansin, Managing Director, Specialized Public Finance, Inc.

Summary:

Mr. Quigley introduced Mr. Steve Hubrich, CEO Hubrich Construction to present to the board as a school construction expert. Mr. Hubrich greeted the board and stated that his company has been in business since 2005 and is licensed in 7 states. His speciality is the construction of charter schools. Mr. Hubrich then shared his role and how he could help the school through the new construction process. The board then had an opportunity to ask questions.



Mr. Quigley introduced Mr. Paul Jansin, Managing Director, Specialized Public Finance, Inc. to present to the board as a bond finance expert and financial advisor. Mr. Jansin greeted the board and introduced his company which began in 2008 and took on charter schools in 2014. His company specializes in long-term financing via bond. Mr. Jansin emphasized that his company was a bank. Mr. Jansin then shared his role and how he could help the school through the new construction process. The board then had an opportunity to ask questions.

Board Discussion and Action Steps

Summary:

Mr. Quigley asked Kathy Davies of Acadia NorthStar and the school’s accountant to share her financial reflections on the presentation made by Mr. Jansin and the fiscal health of the school. Ms. Davies addressed the board accordingly giving an overview of the current budget and anticipated budget changes in the 2021-22 school year. Mr. Quigley shared his thoughts on where he stood with the growth and development of the school. Mr. Adkins, school attorney, shared his feedback on the presentations. The board is comfortable with Ms. Morey and Mr. Quigley negotiating on their behalf and bringing other board members into the negotiations as needed.

Possible Votes/Decisions/Approvals For Phase I of the Growth Plan

Summary:

- Mr. Quigley summarized the day’s presentation and asked the board to consider and approve the following:
- Approve the school’s realtor
 - Approve Liz Morey and Alex Quigley to negotiate for a 3-year lease for the Club Boulevard property and bring that lease back to the board in March
 - Approve school realtor to formally begin looking for land on our behalf
 - Approve Alex Quigley to begin hiring according to the initial staffing plan for Phase I
 - Approve the hiring of Paul Jansin as a financial advisor to the board

VOTES

Motion:

To approve Phase I of the Growth Plan

Motioned by:

Mr. McNair

Second:

Mr. DeBerry

Vote:

Unanimously passed

ADJOURNMENT

Motion:

To adjourn the meeting

Motioned by:

Mr. DeBerry

Second:

Mr. Edwards

Vote:



Unanimously passed
Time of Adjournment:
3:28 PM