



**MEETING OF THE BOARD OF DIRECTORS OF HEALTHY START ACADEMY**  
Healthy Start Academy, 807 West Chapel Hill Street  
Durham, North Carolina 27701

Day of Meeting	Date of Meeting	Time of Meeting	In-Person/ZOOM/Conference Call
Saturday	02/13/2021	9:00 AM	In-Person

**Board Minutes**

**Board Members Present:**

Liz Morey  
Gwen Wicker  
Beatrice Chestnutt  
Gerald McNair  
John DeBerry  
Preston Edwards  
April Twine  
Cary Cain  
Richard Ford

**Staff Members/Others Present:**

Alex Quigley, Principal  
Aronda Hill, Director of Operations  
Steve Hubrich, CEO Hubrich Construction  
Paul Jansin (via ZOOM), Managing Director, Specialized Public Finance, Inc.  
Kathy Davies, Acadia NorthStar  
Phil Adkins, School Attorney

**Board Members Absent:**

Michael Page



**Call to Order**

The meeting was called to order at:

<b>Time:</b>	9:03 AM
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**Pledge**

The Pledge of Allegiance was rendered.

**Privilege of the Floor**

**Summary:**  
None present

**Approval of Agenda**

**Motion:**  
To approve the agenda

**Motioned by:**  
Mr. Edwards

**Second:**  
Ms. Wicker

**Vote:**  
Unanimously passed

**Non-Retreat Business**

**Bus Contract**

**Summary:**  
Ms. Morey presented the contract for Elite Transportation to provide school bus transportation for the school. The contract covers the remainder of the 2020-2021 (June 30, 2021). Ms. Morey informed the board that the contract allows for services both in-person and remote.

**Motion:**  
To approve the Elite Transportation contract through the end of the 20-21 school year (June 30, 2021)

**Motioned by:**  
Mr. McNair

**Second:**  
Ms. Twine

**Vote:**  
Unanimously passed



**Beginning Teachers Support Program**

**Summary:**

Mr. Quigley presented the Beginning Teachers Support Program to the board and explained its purpose. He explained that the BTSP was a requirement of the state and board vote is needed.

**Motion:**

To approve the written BTSP plan.

**Motioned by:**

Mr. McNair

**Seconded:**

Mr. Edwards

**Vote:**

Unanimously passed

**In-Person Learning Plan**

**Summary:**

Mr. Quigley informed the board that in the event the state requires schools to reopen he would like to align with the decision of Durham Public Schools. He would like to maintain the current plan of action and has no further recommendation at this time. Should the state require schools to reopen, at that time, the board would need to have a call meeting to make a decision. The board discussed vaccinations of teachers, safety protocols, contact tracing, and hallway transitions. If a decision needed to be made today, it is Mr. Quigley’s recommendation that the board would approve the plan to return to school after Spring Break. This discussion was tabled until such a time that a decision needs to be made.

**Retreat Focus- Growth Plan Presentation**

**Summary:**

Mr. Quigley thanked the board for their presence and overviewed his presentation. Mr. Quigley highlighted the strengths of Healthy Start including school student and teacher attrition, academic achievement and the payoff of the school’s mortgage. Mr. Quigley encouraged the board to ask questions of him and the special guests. Special guests include: Mr. Steve Hubrich, CEO Hubrich Construction and Paul Jasin, Managing Director, Specialized.

Mr. Quigley then presented his 10-year growth plan for Healthy Start Academy. Mr. Quigley informed the board of the rationale for growing citing needs and choice, current facility issues, and staffing, and timing. Mr. Quigley also addressed potential choices for growth.

**Presentation by Steve Hubrich, CEO Hubrich Construction (School Construction Expert)**

**Presentation by Paul Jansin, Managing Director, Specialized Public Finance, Inc.**

**Summary:**

Mr. Quigley introduced Mr. Steve Hubrich, CEO Hubrich Construction to present to the board as a school construction expert. Mr. Hubrich greeted the board and stated that his company has been in business since 2005 and is licensed in 7 states. His speciality is the construction of charter schools. Mr. Hubrich then shared his role and how he could help the school through the new construction process. The board then had an opportunity to ask questions.



Mr. Quigley introduced Mr. Paul Jansin, Managing Director, Specialized Public Finance, Inc. to present to the board as a bond finance expert and financial advisor. Mr. Jansin greeted the board and introduced his company which began in 2008 and took on charter schools in 2014. His company specializes in long-term financing via bond. Mr. Jansin emphasized that his company was a bank. Mr. Jansin then shared his role and how he could help the school through the new construction process. The board then had an opportunity to ask questions.

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**Board Discussion and Action Steps**

**Summary:**

Mr. Quigley asked Kathy Davies of Acadia NorthStar and the school’s accountant to share her financial reflections on the presentation made by Mr. Jansin and the fiscal health of the school. Ms. Davies addressed the board accordingly giving an overview of the current budget and anticipated budget changes in the 2021-22 school year. Mr. Quigley shared his thoughts on where he stood with the growth and development of the school. Mr. Adkins, school attorney, shared his feedback on the presentations. The board is comfortable with Ms. Morey and Mr. Quigley negotiating on their behalf and bringing other board members into the negotiations as needed.

**Possible Votes/Decisions/Approvals For Phase I of the Growth Plan**

**Summary:**

- Mr. Quigley summarized the day’s presentation and asked the board to consider and approve the following:
- Approve the school’s realtor
  - Approve Liz Morey and Alex Quigley to negotiate for a 3-year lease for the Club Boulevard property and bring that lease back to the board in March
  - Approve school realtor to formally begin looking for land on our behalf
  - Approve Alex Quigley to begin hiring according to the initial staffing plan for Phase I
  - Approve the hiring of Paul Jansin as a financial advisor to the board

**VOTES**

**Motion:**

To approve Phase I of the Growth Plan

**Motioned by:**

Mr. McNair

**Second:**

Mr. DeBerry

**Vote:**

Unanimously passed

**ADJOURNMENT**

**Motion:**

To adjourn the meeting

**Motioned by:**

Mr. DeBerry

**Second:**

Mr. Edwards

**Vote:**



Unanimously passed  
**Time of Adjournment:**  
3:28 PM