



MEETING OF THE BOARD OF DIRECTORS OF HEALTHY START ACADEMY
Healthy Start Academy, 807 West Chapel Hill Street
Durham, North Carolina 27701
Meeting, Thursday, October 24, 2018 5:00 p.m.

Board Minutes

Attendance: Elizabeth Morey, Gwendolyn Wicker, Michael Page, Cary Cain, Alex Quigley, Aronda Hill, Preston Edwards, Richard Ford, Beatrice Chestnutt, April Twine, Phillip Adkins, John Deberry, Kathy Davies, and Alexis Wettings

Board Members Present: Elizabeth Morey, Gwendolyn Wicker, Michael Page, Cary Cain, Richard Ford, Preston Edwards, John Deberry, April Twine, Beatrice Chestnutt

Board Members Absent: Gerald McNair

Call to Order

The Healthy Start Academy Board of Directors meeting was called to order at 5:03 p.m. with Ms. Elizabeth Morey presiding.

Pledge

The Pledge of Allegiance was rendered.

Privilege of the Floor

No one requested Privilege of the Floor.

Approval of Agenda

Vote

Mr. Richard Ford moved to approve the agenda as provided.
Ms. April Twine seconded.

Passed with unanimous approval.

Approval of Board Minutes

Vote:

Mr. Richard Ford moved to approve the agenda as provided.

Ms. April Twine seconded.

Passed with unanimous approval.

REPORTS

Financial Report

Ms. Kathy Davies attend the board meeting along with Ms. Alexis Wettings of Acadia NorthStar. Ms. Davies supplied the Board copies of the latest State and Federal budgets. Currently, the school is in good financial shape.

Ms. Kathy Davies did send out the current budget for the 2019-2020 school year. According to that budget, the school is over budget, but we do not have funding amounts from the State for this school year. Since the legislature was not able to override the governor's veto, we are using last year funding amounts until we receive the 2019-2020 funding amounts from DPI. Ms. Davies hopes to have more accurate budget numbers by the December Board Meeting. Once we have accurate numbers from DPI, the Board will have a better idea of what budget adjustments need to be made.

The school's audit will be filed with the Local Government Commission (LGC) on time; it is due on October 31, 2019. The school did end up with a budget surplus for the 2018-2019 school year.

The budget for the 2019-2020 school year is based on 451 students, 48 EC students, and 54 LEP students.

It looks like the 20-day headcount will come in at around 467 students.

Mr. Alex Quigley will work on making sure the all Federal grants are completed and approved in a timely manner.

Ms. Elizabeth Morey made sure that all Board members received a copy of the Healthy Start Academy Financial Statements and Supplementary Information year ended June 30, 2019 from Rives & Associates, LLP, certified public accountants and consultants. The independent auditor's report on compliance for each major state program and on internal control over compliance required by the OMB uniform guidance and state single audit implementation act was also attached. Ms. Morey sent out the representation letter that is provided in connection with the audit from the school dated October 2019. The draft copy of the audit found no financial statement findings, no state award findings and questioned costs, and no findings

disclosed in the prior year. Healthy Start Academy had a clean draft audit report. Rives & Associates, LLP will make sure that the audit is submitted to the LGC before the October 31, 2019 deadline.

Vote:

Mr. Preston Edwards moved to approve the current budget.

Ms. Gwendolyn Wicker seconded.

Passed with unanimous approval.

Principal's Report

Mr. Alex Quigley went over the Healthy Start Academy Principal's Report to the Board of Directors including the following:

Principal's Report to the Board of Directors

Staffing Update:

New Hires

Stephanie Rose Sowma

Christine Veit

Letter from Robert C. McQuat DPI EC

Letter from Mark Johnson, North Carolina Superintendent of Public Schools, Congratulating Healthy Start Academy on exceeding growth projections for two years in a row.

Vote:

Mr. Preston Edwards moved to approve the principals report as provided.

Mr. Cary Cain seconded.

Passed with unanimous approval.

Student Achievement/Renewal/Performance Framework

Mr. Alex Quigley is working on the school's:

Primary Goals:

1. Exceed Growth with a minimum 5.0 Growth Index Score

2. Increase Overall GLP to 50%
3. 80% of students in grades K-2 meet their mClass EOY Benchmarks

In 5 years, Healthy Start Academy will become an outstanding charter option in Durham, serving approximately 450 students in grades K-8. The school will earn a performance grade of B or better and its students will outperform similar students in DPS by at least a 20-point margin. There will be a total waitlist of over 500 students spread across all grade levels. Students at Healthy Start Academy will be competitive with their peers in academics, athletics, the arts, as well as active in the community. 8th graders will graduate prepared to take advanced and honors track classes and many will gain entrance to competitive private schools.

PTO Report

The PTO will be hosting a meeting on November 12th at 6:00 p.m.

OLD BUSINESS

State School Board/Office of Charter Schools Meetings

Ms. Elizabeth Morey continues to attend the State School Board meetings and Charter School Advisory Board meetings. If you would like to attend the meetings but are unable to do so in person, the meetings are now posted on YouTube. Just search for North Carolina State School Board meeting or North Carolina Charter School Advisory Board meeting and start the recording.

Meeting with Durham Charter Collaborative (DCC)

Ms. Elizabeth Morey will keep the Board informed on the Durham Charter Collaborative meeting schedule.

The DCC is still meeting once a month and the meeting are being hosted by a different charter school each month.

Charter Renewal Process

Healthy Start Academy is now in the renewal process. This will take 2 years to complete and will require the Board to attend some meetings at DPI and at the school.

The first meeting will be at Healthy Start Academy on April 16, 2020, time to be determined. This is part of the DPI site visit that will take place on the same day.

403 B Plan

The Board is looking into offering employees at Healthy Start Academy an additional retirement option. Ms. Elizabeth Morey has asked Ms. Kathy Davies to help us decide what plan to offer the employees and provide some guidance as to what other charter school offer.

New Bus Lease

Due to the issues the school is having with the used buses that have been purchased, Ms. Elizabeth Morey thinks it would be better if we investigated a new lease for 4 new buses. The school's current bus lease will end in 2021 with a buyout of \$108,240.00 for the 4 buses.

New Windows for Auditorium

The new windows for the auditorium are in production and will be installed before the end of this year. We are scheduled to have the windows installed during the winter break since the school will not be able to use the auditorium during the install.

NEW BUSINESS

Employee Referral Policy

Please see policy.

Staff Changes

Two new hires – please see resumes.

New Student Referral Policy

Ms. Elizabeth Morey would like to have the student referral policy changed to the following: For every student referral, a \$25.00 gift card will be awarded if the student is still enrolled at Healthy Start Academy after the 20-day headcount.

North Carolina Coalition for Charter Schools 10/17/19 meeting

Ms. Elizabeth Morey attended the meeting.

EC Letter from Durham Public Schools

See Mr. Alex Quigley's report.

CLOSED SESSION

None

VOTES

Ms. Beatrice Chestnutt moved to approve the following:

- Approve Employee Referral Policy
- Approve New Staff Hires
- Approve Student Referral Policy

Mr. Michael Page seconded.
Passed with unanimous approval.

ANNOUNCEMENT

PTO meeting November 12, 2019 at 6 p.m.

ADJOURNMENT

VOTE

Mr. Preston Edwards moved to adjourn the meeting.
Mr. Richard Ford seconded the motion.

Passed with unanimous approval.

Ms. Elizabeth Morey adjourned the meeting at 6:35 p.m.