



MEETING OF THE BOARD OF DIRECTORS OF HEALTHY START ACADEMY
Healthy Start Academy, 807 West Chapel Hill Street
Durham, North Carolina 27701
Meeting, Thursday, December 17, 2018 5:00 p.m.

Board Minutes

Attendance: Elizabeth Morey, Gwendolyn Wicker, Cary Cain, Alex Quigley, Aronda Hill, Richard Ford, Beatrice Chestnutt, April Twine, Kathy Davies

Board Members Present: Elizabeth Morey, Gwendolyn Wicker, Cary Cain, Richard Ford, April Twine, Beatrice Chestnut, and Gerald McNair

Board Members Absent: Preston Edwards, Michael Page, and John Deberry

Call to Order

The Healthy Start Academy Board of Directors meeting was called to order at 5:05 p.m. with Ms. Elizabeth Morey presiding.

Pledge

The Pledge of Allegiance was rendered.

Privilege of the Floor

No one requested Privilege of the Floor.

Approval of Agenda

Vote

Ms. Gwendolyn Wicker moved to approve the agenda as provided.
Mr. Gerald McNair seconded.

Passed with unanimous approval.

Approval of Board Minutes

Vote:

Ms. Gwendolyn Wicker moved to approve the board minutes as provided.

Mr. Gerald McNair seconded.

Passed with unanimous approval.

REPORTS

Financial Report

Ms. Kathy Davies attend the board meeting from Acadia NorthStar. Ms. Davies supplied the Board copies of the latest State and Federal budgets. Currently, the school is in good financial shape.

Ms. Kathy Davies did send out the current budget for the 2019-2020 school year. According to that budget, the school has a balanced budget. Since the legislature was not able to override the governor's veto, we are using last year funding amounts until we receive the 2019-2020 funding amounts from DPI. Ms. Davies hopes to have more accurate budget numbers by the February Board Meeting. Once we have accurate numbers from DPI, the Board will have a better idea of what budget adjustments need to be made if any.

Ms. Kathy Davies provided the Board Chair with a copy of the NC ACCESS program.

The budget for the 2019-2020 school year is based on 467 students, 48 EC students, and 54 LEP students.

The 20-day headcount came in at around 467 students.

Mr. Alex Quigley will work on making sure the all Federal grants are completed and approved in a timely manner.

Vote:

Mr. Richard Ford moved to approve the current budget.

Mr. Cary Cain seconded.

Passed with unanimous approval.

Principal's Report

Mr. Alex Quigley went over the Healthy Start Academy Principal's Report to the Board of Directors including the following:

Principal's Report to the Board of Directors

Staffing Update:

New Hires
Catherine Raudeles

Fact sheet on Healthy Start Academy Enrollment

Out of School Suspension Data

Mr. Quigley has contracted with an outside inspection team to do a deep dive into how the school is progressing towards the school's primary goals. The team will be at the school on December 5th for the entire day. Attached is the fifteen-page report from the team that is being shared with the Board of Directors.

BIG ROCK #1: Build content knowledge through a lesson internalization process that is grounded in the standards & texts.

It is evident you've laid a strong foundation of student culture. Your staff is now ready for the next step of deeply understanding the standards they are teaching and truly using their curricula as a tool to move all students towards that goal. By refocusing on how teachers are planning with their materials and more deeply connecting their day-to-day work with the standards & texts they are teaching, you will build their content expertise (and your own) and their ability to move 100% of students to be on track to be college and career ready.

BIG ROCK #2: Build a Unified Instructional Leadership Team (Clear Vision, Right People, Common Strategy, Accountability, Revamp and Adapt)

In order to truly move the school forward on rigor and other initiatives, it begins with a LT who is united around what is most important, what it means to win on it, how we structure our time to do so, and how we constantly develop one another. Throughout discussions and observations, it has become clear that while the coaching team is working incredibly hard, they are not always unified in the vision of what is important right now in terms of moving rigor and how to leverage time to best move it. Additionally, there is a lack of clarity on what a rigorous classroom at HSA looks like and the repertoire moves necessary to increase rigor in the classroom. This leads to teachers being developed in different ways and makes it challenging to move the entire school forward systematically on rigor. It also leads to a lack of consistency of what is being asked of and expected from teachers, and most importantly, what is being asked of students. Once the ILT develops consensus on the vision of what is most important and leverages both their time together with one another and with their teachers to this vision, the school will begin to truly take off and rigor can systematically grow.

Vote:

Mr. Gerald McNair moved to approve the Principals Report as provided.
Ms. April Twine seconded.

Passed with unanimous approval.

Student Achievement/Renewal/Performance Framework

Mr. Alex Quigley is working on the school's Primary Goals:

- 1. Exceed Growth with a minimum 5.0 Growth Index Score**
- 2. Increase Overall GLP to 50%**
- 3. 80% of students in grades K-2 meet their mClass EOY Benchmarks**

In 5 years, Healthy Start Academy will become an outstanding charter option in Durham, serving approximately 450 students in grades K-8. The school will earn a performance grade of B or better and its students will outperform similar students in DPS by at least a 20-point margin. There will be a total waitlist of over 500 students spread across all grade levels. Students at Healthy Start Academy will be competitive with their peers in academics, athletics, the arts, as well as active in the community. 8th graders will graduate prepared to take advanced and honors track classes and many will gain entrance to competitive private schools.

Math EOG Goal, 50% status is off-track, the most recent NC check-ins suggest this might be very ambitious.

Reading EOG Goal, 40% status is off-track, increase in ELL students presents significant obstacles and the test is changing this year, so it's hard to expect a lot of growth here in proficiency.

Science Goal 80%, Within Range, this is a stretch but still possible.

Growth Exceeds w/+5.0, Within Range, i-Ready suggests that we have made strong growth in the first half of the year.

PTO Report

The PTO will be hosting a meeting on February 18, 2020 at 6:00 p.m.

OLD BUSINESS

State School Board/Office of Charter Schools Meetings

Ms. Elizabeth Morey continues to attend the State School Board meetings and Charter School Advisory Board meetings. If you would like to attend the meetings but are unable to do so in person, the meetings are now posted on YouTube. Just search for North Carolina State School Board meeting or North Carolina Charter School Advisory Board meeting and start the recording.

Meeting with Durham Charter Collaborative (DCC)

Ms. Elizabeth Morey will keep the Board informed on the Durham Charter Collaborative meeting schedule.

The DCC is still meeting once a month and the meeting are being hosted by a different charter school each month.

Charter Renewal Process

Healthy Start Academy is now in the renewal process. This will take 2 years to complete and will require the Board to attend some meetings at DPI and at the school.

The first meeting will be at Healthy Start Academy on April 16, 2020, time to be determined. This is part of the DPI site visit that will take place on the same day.

403 B Plan

The Board is looking into offering employees at Healthy Start Academy an additional retirement option. Ms. Elizabeth Morey has asked Ms. Kathy Davies to help us decide what plan to offer the employees and provide some guidance as to what other charter school offer.

New Bus Lease

Due to the issues the school is having with the used buses that have been purchased, Ms. Elizabeth Morey thinks it would be better if we investigated a new lease for 4 new buses. The school's current bus lease will end in 2021 with a buyout of \$108,240.00 for the 4 buses.

New Windows for Auditorium

The new windows for the auditorium are in production and will be installed before the end of this year. We are scheduled to have the windows installed during the winter break since the school will not be able to use the auditorium during the install.

NEW BUSINESS

Lottery Policy

Please see policy.

Visitors Policy

Please see policy.

Staff Changes (if any)

Ms. Catharine Raudeles, part-time office assistant, for maternity leave

North Carolina Coalition for Charter Schools 1/16/20 meeting

Ms. Elizabeth Morey will attend the meeting.

Head Start MOU Policy

Please see policy.

Research Triangle High School MOU Policy

Please see policy.

Approve HSA 2020-2021 School Calendar

Please see calendar.

CLOSED SESSION for Personnel Matters with School Attorney

Vote:

Mr. Richard Ford moved to go into closed session for personnel matters.

Ms. Gwendolyn Wicker seconded.

Passed with unanimous approval.

Vote:

Mr. Gerald McNair moved to come out of closed session for personnel matters.

Mr. Richard Ford seconded.

Passed with unanimous approval.

VOTES

Mr. Gerald McNair moved to approve the following:

- Approve Lottery Policy
- Approve HSA 2020-2021 School Calendar
- Approve Research Triangle High School MOU Policy
- Approve New Staff Hires
- Approve Head Start MOU Policy

Ms. April Twine seconded.
Passed with unanimous approval.

ANNOUNCEMENT

PTO meeting February 18, 2020 at 6:00 p.m.

ADJOURNMENT

VOTE

Mr. Cary Cain moved to adjourn the meeting.
Ms. April Twine seconded the motion.

Passed with unanimous approval.

Ms. Elizabeth Morey adjourned the meeting at 6:25 p.m.